

**MINUTES OF ROWTON PARISH COUNCIL ORDINARY MEETING
MONDAY 08 NOVEMBER 2021 at 7.30pm
held at Rowton Methodist Church, Moor Lane, Rowton**

Present: Councillors Glenys Harrison
Bob Knight
Paul Shannon

In attendance Clerk Christine Davies
CWaC Cllr Stuart Parker (left at 7.55pm)

As the Chair and Vice-Chair were not in attendance it was agreed amongst the three Councillors that Cllr Paul Shannon would preside over the meeting.

1 Apologies

Cllr Howard Hopwood (holiday), Cllr Peter Thomas (work).

2 Declaration of Interest

None.

3 To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 13 September 2021

Resolved: Minutes were approved and signed as a true and correct record by Cllr Paul Shannon.

4 Matters Arising not covered elsewhere on the Agenda

Waste Issue Cllr Harrison reported that PCSO Linda Bailey has advised her that a local person has been identified and that the problem has been sorted.

5 Public Participation

Cllr Stuart Parker reported that as soon as he receives more detailed speed data regarding the A41 he will pass it on.

6 Highways

Moor Lane

i) Sewer Cleaning - Clerk reported that United Utilities have put Moor Lane in their programme of works for the sewer to be cleaned twice a year in April and November. They are also going to visit in December to put a camera down to check build-up since the last clean in September. If it requires cleaning then will do so.

ii) Flooding – Previously, the Principal Engineer from Highways, Stuart Bateman, had met with Cllr Harrison to view the issue of the section of road in Moor Lane where the recent road resurfacing has resulted in there being insufficient depth of gully between the road surface and the kerb of the pavement. As a result, during, even moderate rainfall, water running off the road quickly floods over the kerb across the pavement and into neighbouring properties. Unfortunately, there has been no progress on this matter and it is continuing to cause problems for residents. Cllr

Parker said that Stuart Bateman is on a phased return to work and he will continue to raise the matter with him.

Japanese Knotweed Assistant Manager of Street Scene has confirmed that site in Clay Pits Lane is being checked, monitored and treated long term for eradication. The adjoining field has also been treated by the landowner.

Weed Control, Croft Close Ongoing issue since May. This has been escalated again and Clerk will keep chasing up

7 Finance

The following retrospective expenditure for September and October was approved:-

Payments	Amount	Cheque No/Online Payment	Statute Power
SLCC – Annual Membership	£80.00	OP	LGA 1972- Sec 112
CM Davies – Sept Salary £201.96 + £17.10 Expenses	£219.06	OP	LGA 1972- Sec 111
Penny Lane Accountants – Payroll	£5.00	OP	LGA 1972 - Sec 112
Deva Print Ltd - Newsletters	£60.00	OP	LGA 1972 - Sec 142
ChALC – Training (Clerk)	£25.00	OP	LGA 1972 - Sec 112
Bank Balance as at 5/10/21	£8841.08		

Spreadsheet detailing the current budget and actual figures to 31/10/21 previously circulated was received and noted.

Print out of Electronic Cash Book reconciliation verified and signed and dated by Cllr Paul Shannon.

8 Councillor Vacancy

Despite advert in the A41 Magazine, article in the recent Newsletter and promotion via Rowton Support WhatsApp group there have been no enquiries. Cllr Harrison said a local resident in Moor Lane had previously expressed interest so she would endeavour to contact them.

9 Planning

Planning decision received re: 21/03080/FUL: 1 Croft Close – proposed single storey extension to rear: Approved.

No Comment submitted for Planning Application No: 21/03819/FUL: Field View, Promised Lane – remodelling of property to include gable addition to front and extended roof over entrance feature, single storey rear extension and a two-storey extension to side.

10 Litter Picking Volunteer Group

The article in the Newsletter and promotion in WhatsApp group has prompted two enquiries which is not enough to set up the group.

Resolved: Item to be deferred to January 2022 meeting.

11 Carols on the Green

The tree has been ordered from Walkers and is due for delivery week commencing 29 November. Ex parish councillor Pat Fitton has kindly agreed to provide a gazebo and keyboard. Rachel Morrey has also kindly agreed to play the keyboard. Cllr Harrison agreed to purchase the gluhwein and refreshments. Cllr Shannon has the Carol sheets and will check if any need reprinting and he will also check the whereabouts of the xmas lights. Clerk to contact Pat Fitton to establish if Messrs Fitton and Salmon are still able to erect the tree and string the xmas lights. Ex parish councillor Michael Smythe has kindly agreed to lead the singing at the event.

Clerk confirmed that application to Cllr Parker's Member's Budget has been successful.

i) Weatherproof storage box – Prior to the purchase of a suitable box it was agreed to request Cllr Thomas to research a suitable location for the securing of a box on the Green.

12 Smart SID

As there were only 3 councillors present at the meeting it was felt more detailed discussion was required.

Resolved: Item to be deferred to January 2022 meeting.

13 Change to numbering of Minutes

At recent ChALC training session the numbering of minutes was highlighted as being important and that they should have a unique consecutive number. So from November 2021 if there are 3 pages they will be numbered 1,2,3, and then the January Minutes (depending on how many pages) will be numbered 4,5,6 and so on.

14 Correspondence

Letter from Police & Crime Commission re survey.

15 Issues for Discussion/Consideration

Review of donation to Rowton Methodist Church for room hire. Agenda item for January 2022 meeting.

16 Date of Next Meeting – Monday 10 January 2022